

Stratford Hills Condominium Association

Project Review Application

This application is to be used to obtain approval for certain landscaping, structures, fences, pools and other items as described in the Stratford Hills Condominium Bylaws. Co-owners should consult the bylaws and the "Bylaw Guidelines and Enforcement Policy" to determine whether their project requires approval by the Board of Directors. Failure to obtain approval prior to construction could result in fines. Response to this application will be provided within 30 days of receipt.

Step 1: General Information

Lot #: _____ Date: _____

Name of Co-owners: _____

Address: _____ Phone: _____

Co-owners Signature: _____

Step 2: Description of Requested Change. Please provide a brief description of the project including details such as size, color, location, materials, etc. Attach additional sheet if needed.

Step 3: Attach drawing of the project to this application. Please include project dimensions (if applicable), and location of house and relevant lot lines.

Step 4: Obtain approval from adjacent co-owners. Depending on lot location, less than 2 adjacent co-owners may be required. Not all adjacent co-owners have to approve to submit application.

1. _____ Approved: YES or NO
Name Lot # Signature
Comments: _____

2. _____ Approved: YES or NO
Name Lot # Signature
Comments: _____

Step 5: Give completed application to any board member or send to the association at PO Box 148, Oshtemo, MI 49077-0148

BOARD OF DIRECTORS Date Received: _____

_____ Approved _____ Disapproved Date of decision: _____

Conditions of approval or reasons for disapproval: _____

Signature of Board Member: _____ Date co-owner notified: _____